## INSTRUCTIONS FOR INSTALLING MICROSOFT AUTHENTICATOR

- 1. Navigate to <u>https://mysignins.microsoft.com/security-info</u>.
- 2. Sign in with your Avamere account. <u>accountname@avamere.com</u>

Sign in	
Email or phone	
Can't access your account?	
	Next

3. On the security info page, click "Add sign-in method."

::: My Sign-Ins $\vee$		
A Overview	Security info	
𝒫 Security info	These are the methods you use to stanto your account or reset your pa	assword.
🗟 Organizations	+ Add sign-in method	
Devices	& Phone	Enable two-step verification
A Privace	Email	Change
L Filvacy	Lost device? Sign out everywhere	

4. In the popup window, select "Authenticator App."

Add a method	×
Which method would you like to add?	
Authenticator app	$\sim$
Authenticator app	
Alternate phone	
Office phone	

5. Install the Microsoft Authenticator app on your phone. From the <u>Apple Store</u>, <u>Android Play</u> <u>Store</u> or just search "Microsoft Authenticator" from your phone app store. Click "*Next*."

Microsoft	Authenticator	×
6	Start by getting the app	
	On your phone, install the Microsoft Authenticator app. Download now	
	After you install the Microsoft Authenticator app on your device, choose "Next".	
	I want to use a different authenticator app	
	Cancel	t

6. Once your installation is complete, click "Next."

Microsoft	Authenticator	×
-	Set up your account If prompted, allow notifications. Then add an account, and select "Work or school". Back	t

7. Open the Microsoft Authenticator app on your phone, click "*Scan QR Code*" and scan the QR code on your laptop.

Microsoft Authenticator	×
Scan the QR code	
Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticate app with your account.	or
After you scan the QR code, choose "Next".	
Can't scan image?	
Back Next	

8. Microsoft might ask you for a phone number. This is used to send you a code in case the app does not work.



9. Provide your cell phone number and click "Next."

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verification to your pa	ssword. View video	to know how to secure	your account		
ntact you?					
age					
					Next
	fication verification to your pa <b>(tact you?</b>	fication verification to your password. View video tact you?	fication verification to your password. View video to know how to secure tact you?	fication verification to your password. View video to know how to secure your account tact you? age	fication verification to your password. View video to know how to secure your account tact you?

10. Enter the code you received (this may take a few minutes).

Microsoft Authenticator	×
Notification approved	
Back	xt